

26/08/09

www.blenheimscouts.org

Blenheim Scouts “Community” Minibus
Terms and Conditions of Use

16 seats plus driver.

16 seats forward facing and fitted with full seat belts.

The 04 & Y668 vans are fitted with a tow bar.

Insurance. Fully comprehensive including Mini Bus Plus Assistance breakdown service.

Conditions of Use.

Drivers must be over 25 years of age and have held a clean license for over 2 years.

Passenger use only. No goods inside of the van

DETAILS OF ALL JOURNEYS TO BE ENTERED IN THE LOG BOOK. YOU WILL BE CHARGED FOR THE MILEAGE THAT IS STATED NEXT TO YOUR ENTRY IN THE LOG BOOK, THEREFORE IT IS YOUR RESPONSIBILITY TO ENSURE THAT THE CORRECT END MILEAGE HAS BEEN ENTERED BY THE PREVIOUS USER.

Insurance policy has an excess of £250 clause. In the event of damage users will be expected to contribute the sum of £250 on any single claim.

All passengers must have a seat i.e. 1 passenger / seat. No sitting on laps. Children must also have a proper seat.

Seat belts to be worn at all times by all passengers whilst the vehicle is in motion. It is the drivers responsibility to police this and is also an insurance requirement.

All doors should be unlocked when the vehicle is in use. Supervisors should be seated next to the doors.

Care and Security

The bus must be returned in a clean and tidy condition ready for next use.

Dust pan and brush are provided.

All litter must be removed from the vehicle.

Seat belts must be left untangled and in the closed position after use.

Keys to be collected and returned to Allan Burnett, 8, Bourton Walk, Bedminster Down or as arranged.
(Mobile number 0771 000 7148)

Blenheim Scout Group Registered Charity No: 800528

Head Quarters Grounds St. Andrews Church, Peterson Square, Hartcliffe, Bristol. BS13 0EF

Office Tel: 0117 964 5555 **Email:** blenheimscouts.office@btinternet.com

(Normal Office Hours are 9.30am-2.45pm Mon & Thurs Term Time Only)

Group Administrator & Correspondence Address: Karen Radnedge, 102 Brooklyn Road, Bedminster Down, Bristol. BS13 7JZ

Group Scout Leader: Allan Burnett, 8 Bourton Walk, Bedminster Down, Bristol. BS13 7AL **Home Tel:** 0117 9664375

Mobile: 0771 000 7148 **Email:** allan.burnett@bt.com

Report all faults and damage however small on the fault report sheet provided and inform Allan Burnett immediately.

Accidental damage must be paid for.

To cover insurance, maintenance and fuel, the following contributions are required.

The bus comes with an All Star fuel card for use when purchasing fuel. (All Star garages only). Receipts should be put in the fuel card wallet. Should fuel be purchased elsewhere the receipts must be handed in with the keys and these will be taken into account when issuing bills. All bills must be paid within 14 days of receipt.

Period	Hire	Fuel / Mile
Any daytime period (up to 5.30pm)	£15	36p
Evening only	£10	36p
Full day (24 hours)	£25	36p
Weekend	£65	36p
Full week	£150	36p

Mileage fee includes fuel in all cases.

All users will receive a copy of this notice. Bookings are taken as an indication of acceptance of the conditions stated above.

Bookings that are cancelled with less than 48 hours notice will incur the full hire charge for the booked period.

It is a condition of our insurance that all users have and hold their own personal copy of a small minibus permit (Section 19) a copy of this must be supplied for record purposes to Blenheim Scout Office to be held on record. A separate permit is required for each bus you use (i.e if you usually use 2 of our buses, you need to hold 2 permits)